

ASHCRAFT & GEREL, LLP

ATTORNEYS AND COUNSELLORS AT LAW

SUITE 650

4900 SEMINARY ROAD

ALEXANDRIA, VIRGINIA 22311

(703) 931-5500

FAX (703) 820-0630

DISTRICT OF COLUMBIA

ALLEN J. LOWE
CHRISTOPHER V. TISI
JERRY D. SPITZ
BENJAMIN E. DOUGLAS
DREW B. LAFRAMBOISE
JILLIAN M. PETRELLA*

MARYLAND

ROBERT G. SAMET
DAVID M. LAYTON
ROBERT A. FLACK
ALAN J. MENSCH
SAMUEL G. LYNN
NATHAN M. PEAK
STEPHEN M. GENSEMER
PATRICK K. LYONS
JENNIFER L. HUISMAN

SENIOR COUNSEL
L. PALMER FORET

*NY, MA AND MD.
NOT ADMITTED IN DC.
PRACTICE LIMITED TO MATTERS
BEFORE DC GOVERNMENT
AGENCIES

**ONLY BARRED IN ALABAMA

ROCKVILLE, MD 20852

SUITE 1002

11300 ROCKVILLE PIKE
(301) 770-3737

LANDOVER, MD 20785

SUITE 301

4301 GARDEN CITY DRIVE
(301) 459-8400

WASHINGTON, DC 20006

SUITE 700

1825 K STREET, N.W.
(202) 783-6400

BALTIMORE, MD 21202

SUITE 1212

10 EAST BALTIMORE STREET
(410) 539-1122

VIRGINIA

LAWRENCE J. PASCAL
JAMES F. GREEN
MICHELLE A. PARFITT
CRAIG A. BROWN
DAVID L. BAYNE, JR.
JOSEPH T. MUSSO
SARA E. ANDERSON
AVERY M. ADCOCK**

OF COUNSEL

WAYNE M. MANSULLA
WILLIAM F. MULRONEY
ERIC M. MAY

LEE C. ASHCRAFT
1908-1993

MARTIN E. GEREL
1918-2011

LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING & CONSTRUCTION TRADES SCHOLARSHIP 2018

Dear Applicant:

The LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING & TRADES SCHOLARSHIP offers an award of \$5,000 to study, full-time at the school of the winner's choice. We offer this scholarship to current active members or their families. Previous winners of scholarship are ineligible to participate. Applicants should have plans for financial arrangements to cover subsequent years of schooling. *Important:* To apply, you must be enrolled in a college, university or trade school by Fall 2018 to be eligible for this award.

Enclosed are the forms and instructions necessary to apply for this Scholarship. It is, of course, necessary to pay careful attention to the instruction sheet. The deadline for submission is **March 23, 2018**. All applications and supporting documents will not be accepted if postmarked after March 23, 2018.

Selection will be based on an evaluation of academic ability, a statement of goals, participation in extracurricular activities (including community work) and/or employment. A committee of volunteers from the participating unions will screen the applications. Union affiliations of the applicants will be anonymous to the volunteers. Ultimately, an outside source will make the final selection. The law firm of ASHCRAFT & GEREL, LLP will not participate in the selection process. This is an equal opportunity scholarship. The award process is to be conducted without regard to race, gender, religion, age or handicap.

The law firm of ASHCRAFT & GEREL, LLP wishes you the best of luck in all of your educational pursuits.

Very truly yours,
SCHOLARSHIP OFFICE

**LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING &
CONSTRUCTION TRADES SCHOLARSHIP
2018**

INSTRUCTION SHEET

There are six sheets enclosed (including this one and the cover letter). Please make sure your packet is complete.

Please TYPE or WRITE CLEARLY - **NEATNESS AND PRESENTATION IS TAKEN INTO ACCOUNT. *Please do not use staples.*** If there is insufficient space for your response, attach a separate sheet.

Remember all applications and supporting documents will not be accepted if postmarked after **March 23, 2018**. We offer this scholarship to current active members or their families. Previous winners of scholarship are ineligible to participate.

Send your application and have all other information sent to:

**Ashcraft & Gerel, LLP
Scholarship Office
4900 Seminary Road, Suite 650
Alexandria, VA 22311**

1. APPLICATION FORM & CERTIFICATION. Fill out completely and have an official of the union verify membership. Your application cannot be considered without verification of your membership connection.

2. STATEMENT OF GOALS. Prepare a concise statement (300 to 500 words) of your professional goals explaining why you are interested in your chosen career and how you intend to use your training. If you have not decided on a career path, discuss why you believe higher education is important for your future.

3. LETTERS OF RECOMMENDATION. Obtain letters of recommendation from two persons who are in a position to evaluate your ability, performance and potential for success. Please ask that these recommendations be sent directly to the scholarship office and indicate the deadline.

4. DOCUMENTATION. Please arrange to have all relevant transcripts of grades, SAT, ACT or Entrance Exam scores sent to the scholarship office. If you have not been in school for a long time, performance evaluations and other evidence of your abilities will be accepted. Our scholarship is offered to a broad group of people at various levels of life, and the volunteer screening committee will take into consideration different background experiences in their evaluation. However, you must send some evidence of ability beyond letters of recommendation.

5. PROOF OF PROGRAM ACCEPTANCE. Only the scholarship winner needs to show acceptance into a college or program.

NAME:		LAST 4 DIGITS OF SSN:	
ADDRESS:		PHONE #:	
HOME ADDRESS: (if different)		PHONE #:	
E-MAIL ADDRESS:			
HIGH SCHOOL(S), COLLEGE(S) OR TRAINING PROGRAM: 1. NAME: 2. NAME: ADDRESS: ADDRESS:			
DEGREE(S) OBTAINED OR EXPECTED:		DATE(S):	
AWARDS, SCHOLARSHIPS, ACADEMIC AWARDS: (COPIES NOT NECESSARY)			
EXTRACURRICULAR ACTIVITIES:			
EMPLOYMENT SINCE (or during) HIGH SCHOOL:			

NAME:		LAST 4 DIGITS OF SSN:	
ADDRESS:		PHONE #:	
HOME ADDRESS: (if different)		PHONE #:	
E-MAIL ADDRESS:			
HIGH SCHOOL(S), COLLEGE(S) OR TRAINING PROGRAM: 1. NAME: 2. NAME: ADDRESS: ADDRESS:			
DEGREE(S) OBTAINED OR EXPECTED:		DATE(S):	
AWARDS, SCHOLARSHIPS, ACADEMIC AWARDS: (COPIES NOT NECESSARY)			
EXTRACURRICULAR ACTIVITIES:			
EMPLOYMENT SINCE (or during) HIGH SCHOOL:			

LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING &
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2018

UNION MEMBERSHIP CERTIFICATION

This certification must be signed by a *union official*.

This is to certify that _____ is a
member in good standing of Local # _____ Union _____ .

Union Official: _____

Title: _____

Applicant's relationship to union member:

Self ☐

Spouse ☐

Child ☐

Step-Child ☐

Grandchild ☐

**LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING &
CONSTRUCTION TRADES SCHOLARSHIP**

2018

LETTER OF RECOMMENDATION

RECOMMENDATION FOR:

Applicant's Name _____

Dear Sir/Madam:

The student above is applying for the Ashcraft & Gerel, LLP/Washington, DC Building & Construction Trades Scholarship 2018. In the space below, please provide us with your evaluation of the candidate's scholastic ability and potential for success. Any factors, such as employment, community experience or personal motivation that you feel would be relevant to the Scholarship Committee's evaluation would be greatly appreciated. (If there is insufficient space below for your response, kindly attach another sheet.)

Please postmark your response no later than the **March 23, 2018** deadline directly to:

**ASHCRAFT & GEREL, LLP
Scholarship Office
4900 Seminary Road
Suite 650
Alexandria, Virginia 22311**

**LEE C. ASHCRAFT MEMORIAL/WASHINGTON, DC BUILDING &
CONSTRUCTION TRADES SCHOLARSHIP**

2018

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Scholarship Office
4900 Seminary Road
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